

Marriage License Applications Processing by Video

1. Complete the [marriage license application](#)
 - a. Ensure that the full name (including the middle name) is included
 - b. Ensure that you include your mother's MAIDEN name.
2. Send the application to marriage710@circuitcourtva.us
 - a. We will review to ensure accuracy, then return it to you for signature.
 - b. Once signed, return the completed application with a copy of both party's government issued picture ID card.
3. Include your preferred email address and phone number for communications.
4. The Clerk's Office staff will send you a link to a video call. (We will work with you to establish
5. The video call will include:
 - a. Both parties viewable on camera
 - b. Holding your ID up to the camera so that we can verify you against the documents presented
 - c. Swearing your oath
 - d. You will need to have a valid credit card to complete the payment of fees
6. Once the above steps are completed, we will complete the application process and email you the completed license.
7. You will then take the license to the individual performing the ceremony (officiant).
8. The officiant will then sign and date the document and send it back to the email address listed above.